



DENBIGH SCHOOL



Denbigh School

Statement of Charges

2024 – 2025

1 Objective

The objective of this Statement is to provide details of applicable charges by Denbigh School, clarifying where charges may arise and are payable for activities and events. The Statement is updated annually and published at the start of the Autumn Term. The charges for the current academic year are included in a table in **Appendix 1**.

2. Principles

- 2.1** Where activities take place in school session time, parents may be invited to make voluntary contributions towards the cost of the activity.
- 2.2** Where activities take place outside of school session time, charges will be levied where appropriate.
- 2.3** For residential trips, where a trip involves an overnight stay parents/carers will be charged for the cost of the students' transport, activities, board and lodging and any additional insurance required, except where parents/carers are in receipt of a qualifying support payment. Denbigh School reserves the right to cancel the trip if the costs have not been covered by parental contributions or other funding. The option to make payments by instalments is available.
- 2.4** Parents/carers will be required to meet the cost of breakages and damages where this is a result of misbehaviour:
- 2.4.1** Denbigh School is zero tolerant of malicious or deliberate damage, and the Headteacher will consider taking appropriate action, including reporting the matter to the Police for prosecution if necessary.
 - 2.4.2** The full costs of damage incurred will be invoiced to and payable by parents/carers of those student(s) involved.
 - 2.4.3** Failure to pay for the cost of damages will result in privileges to attend trips or the annual Prom being withheld.
 - 2.4.4** Failure to repay such costs will result in any funds due to be repaid to the student, for instance trip refunds, being withheld.
- 2.5** For payments made via Parentmail for meals, parents are advised to utilise funds on accounts as students approach their leaving date in order to reduce the account balance to zero. Balances remaining on accounts following students leaving will be transferred (if possible) to sibling accounts, and remaining balances will be repaid if in excess of £5.
- 2.6** Textbooks are loaned to students on the strict understanding that the books remain the property of the school and, at the end of a course or when the student leaves school – whichever occurs first – the books will be returned to school in good condition. Books which are lost or damaged beyond reasonable use will have to be paid for or replaced by the student or their parents/carers. In addition, any funds due to be repaid to the student or parent /carer (for example: trip refund) will also be withheld until the school has been reimbursed.
- 2.7** Parents/carers should contact the School for a list of current qualifying support which could enable them to access assistance with charges. Requests for assistance with charges should be made, in confidence, to the Headteacher and supported by evidence of receipt of a qualifying support payment.

Appendix 1

Table of Charges for 2024 – 2025

Area charge is related to	Further Information	Charges
Instrumental music tuition	The charge is paid in advance for 'normally' 30-34 twenty-minute individual music lessons. If the fees for the lessons are not met, then the school will cease to provide the lessons. The balance between the charge and the actual cost of music tuition is met by the school in the form of a subsidy, provided that students contribute to the musical life of the school.	£331.02
Completed student work in Design and Technology	Appropriate charges will be made where parents have indicated in advance that they wish to own their child's finished work.	Appropriate charges
Failure to complete examination requirements for public examination	The parents of a student who fails to complete the examination requirements for a public examination without good reason, are liable to meet the examination entry fee.	Minimum rate of £30 per exam
Examination resit entry fee	The parents of a student who needs to take a public examination for a second or subsequent time are liable to meet the full cost of the examination resit entry fee.	Cost of examination resit entry fee
Lockers Year 7 to 11	Students will be charged a hire fee for a locker and will retain the same locker throughout Years 7 to 11. The fee is non-refundable. If damage to lockers occurs, appropriate charges will be made and invoiced to parents/carers for the cost of repairs. Replacement locker padlocks/keys will be charged for.	£12 hire charge £5 Replacement locker padlocks/keys Cost of any damage
Lockers Sixth Form	Sixth Form lockers are available for a non-refundable hire fee, although students who previously had a locker in Years 7 to 11 at Denbigh and return to the Sixth Form, can request a locker in the Sixth Form area free of charge.	£12 hire charge ('New to Denbigh' students) £5 Replacement locker padlocks/keys Cost of any damage
Photocopies of student records	Charges will be made for photocopies of student records requested by parents/carers.	20p per page.