

Welcome

New Year 7s to the Denbigh School Library

What to expect

How to use the ILC

Rules in the ILC

<https://uk.accessit.online/dnb00>



Welcome to secondary school, and welcome to the ILC, Denbigh's School Library.

The library at Denbigh School can be found in the ILC, which not only has computers for you to use, but books for you to borrow and read.

The library has both fiction and non fiction books available for you to borrow, and these books are organized by topics.

This booklet is for you to keep and to understand the rules of how the library works and what the rules are.

How to use the ILC

The ILC at Denbigh School has two sections - a computer lab with 40 desktops available for students to use during break, lunch, and after school; and a library with books for students to borrow and use for pleasure or study.

Books from the library must be borrowed by going to the desk and scanning books out under your name.

Year 7 students are allowed to borrow books for seven days, after which they have to return them or renew them for a further seven days.

Year 7 students are allowed to borrow books with **red, yellow, green, white or black** stickers, as these are KS3 reading books.

If you want to borrow books above your age range, please ask your parents to email zammitv@denbigh.net to give parental consent.



What can I not borrow?

The library has a selection of books that are known as **Reference** books. These are usually dictionaries and encyclopedias, and they are not allowed to leave the library. You can look at these books in the space, but not take home.

We also have a small **teacher's library** that only members of staff are allowed to borrow from.

As already said, Year 7 students cannot borrow from books with **blue, purple, pink or brown** stickers as these are for older year groups. There are some Non-Fiction books that cannot be borrowed as they are restricted to KS4 and KS5.



The library website

The library website can be accessed by going to <https://uk.accessit.online/dnb00/>. The website is linked to your school email account - you don't need to create a new account! When you log onto the website, simply click on the 'Guest' button at the top right, and then click the blue button that says 'Log in with school details'.

The library website allows you to search for books, put books on reserve, make reading lists, and write book reviews. Book reviews are worth **5 achievement points** for each one.

As Y7s, you will also be using **Accelerated Reader**. The library website is fully fitted out to help you find the best books to read with your ZPD level once you know what that is. All you have to do is click 'Visual Search' at the top of the website, then click the icon that says 'Accelerated Reader'. There, you will find books split up according to their ZPD number. You will be able to reserve books and then borrow them according to your ZPD range. Ms Zammit is also available to help you pick something out.

Library rules

The library is **not a common room**. It is a place to sit and do work or read. Study work is permitted as long as the volume is at an acceptable level.

There is no food allowed in the library at any time. Food must be kept in your bag or eaten before you enter the library.

Library staff have the right to remove anybody from the space if they are being disrespectful.

The school policy on phones applies inside the library - no phones are allowed anywhere while on school premises.

Books must be returned to their correct place if removed from the shelf. If you're not sure where that is, give it to a member of the library staff.

What else can I do in the library?

Every month, the library has activities that you can take part in. Completing an activity gets you **1 achievement point**, and getting all the correct answers on it gets you **5 achievement points**. Activities range from crossword puzzles and word searches, to week-long murder mystery events and clubs.

The ILC runs **Dungeons and Dragons Club**, but only a limited number of spaces are available every day. All students are welcome to join, but it is on a first come first served basis.

The ILC also runs a **Carnegie Book Club** that takes place between February and June. Students who are avid readers should look into joining this club! Again, spaces in this club are limited.

Finally, the library also offers a **Book Recommendation Service**. Students can speak to Ms Zammit for more details about this.